



## NCFRAP QUARTERLY MEETING MINUTES

**Date:** August 8, 2025

**Location:** Raleigh, NC

**Members in Attendance:** Jennifer Boatright, Madeline Cavanagh, Ana Contreras, Kathryn Crawford, Jennifer Davis, Kendra Denton, Cate Freeman, Jenny Graham, Melissa Kutzer, Emily Lineberger, Dynasty Outlaw, Tricia Rogers, Aerial Smith, Rebekah Smith, Angela Talbot, Heidi Todys, Jennifer Yates

- **Moment of Silence/Pledge/Welcome**
- **Presentation – “Community Risk Reduction Trends”; Amy Rea and Maria Bostian - Charlotte FD**
  - Community Risk Reduction: A process to identify and reduce risks to a community. It aims to prevent or lessen the loss of life, property, and resources.
    - Benefits: Reduces LODD, improves firefighter and emergency responder safety and occupational health, etc.
    - NFPA 1300 is the standard for CRR.
    - Six steps to CRR Approach:
      - Identify risks
      - Prioritize risks
      - Develop strategies and tactics to mitigate risks
      - Prepare the CRR Plan
      - Implement the CRR Plan
      - Monitor, evaluate and modify the plan as needed
    - CRR Examples: Fire Prevention Programs, Life Safety Programs, Disaster Preparedness Programs, Community Education, & Fire & Life Safety Information
  - 5 E’s: Education, Economic Incentive, Engineering, Enforcement, Emergency Response; CRR keeps the “wheel” turning.
  - CRR: A data driven approach; With effective CRR, a community risk assessment (CRA) reveals your focus.
  - Data: 5 years’ work of incident data and rehab information; know people you are working with.

- How Does an agency find their data? Use community partners, look at their last 5 years of data, and utilize tools.
- (NFPA) Craig 1300: CRA Insight Generator – Identify risks in the community, gather insights, and create a data-informed CRR Plan.
- CRR Week – January; each piece in the CRR wheel is for every day of the week.
- Upcoming Events:
  - Vision 20/20’s Symposium 9: Model Performance in CRR
    - February 24-26, 2026: Embassy Suites, Concord, NC
  - 50<sup>th</sup> Annual NCFLSE Conference:
    - March 3-6, 2026; Great Wolf Lodge, Concord, NC
  - USFA National Fire Academy: Online and in-person courses; Emmitsburg, MD
- **Presentation – “Juvenile Fire Setters Intervention Program”; Amy Rea and Maria Bostian -Charlotte FD**
  - Nationwide more than half of all intentionally set fires are started by youths under the age of 18.
  - Works with youth and their families ages 4-17 years; Fire behavior does not have to result in damage, injury, or a crime committed.
  - Juvenile Fire Setters (Kids) are: Curious, imitating those around them, responding to unmet social or emotional needs, giving in to peer pressure, crying for help, having an intention to harm, etc.
    - Family strife, food scarcity, peer pressure, academic challenges
    - Brain development is important to remember; trauma response; brain changes because of exposure or accumulated trauma
    - Trauma-informed Care Approach: Acknowledges the widespread impact of trauma and emphasizes understanding a patient’s experiences to provide effective and healing-oriented care (whole child or whole family).
    - IFiRE: International Association for Firesetting Intervention, Research, and Education
    - Amy Rea – Senior Fire Educator; [amy.rea@charlottenc.gov](mailto:amy.rea@charlottenc.gov)
    - Maria Bostian – Fire Educator; [maria.bostian@charlottenc.gov](mailto:maria.bostian@charlottenc.gov)
- **Lunch Break & Networking**

**Business Meeting:**

**Meeting Called to Order @ 1:16 pm by Aerial**

Items Distributed: Agendas, January meeting minutes, & Management Report

- **Financials:** Jenny briefly reviewed the financials report, and the current balance is \$4,062.57.
  - Motion: Heidi Todys made the motion to approval the financials.

- Seconded: Melissa Kutzer
- Motion carried.
  
- **Previous Meeting Minutes:** Kathryn reviewed April's meeting minutes from the meeting at the Burlington Fire. Department.
  - Motion: Jennifer Yates made the motion to approve the minutes.
    - Seconded: Jenny Graham
    - Motion carried.
  
- **Biannual Report 2023-2025 (Heidi):**
  - Heidi reviewed the Biannual Report.
  - Current Board: Aerial Smith (Pres), Heidi Todys (VP), Emily Lineberger (Executive Director), Jenny Graham (Treasurer), Kathryn Crawford (Secretary), Kim Woodard (Webmaster)
  - Review of meetings/topics from last 2 years.
  
- **Future Meetings/Board of Directors:**
  - Liberty Fire Department: Friday, October 10, 2025
  
- **Swearing in of Board of Directors: Emily Lineberger**
  - President – Jennifer Boatright
  - Vice President – Angela Talbot
  - Secretary – Cate Freeman
  - Treasurer – Jennifer Yates
  - Webmaster – Jhante Reyes

**Meeting adjourned at 2:02 pm**  
**Next Meeting: October 10, 2025**  
*Transcribed by Kathryn Crawford*